



TO LEARN TO SERVE

# ST JOHN'S UNIVERSITY OF TANZANIA

## EMPLOYMENT OPPORTUNITIES

St John's University of Tanzania (SJUT) is a relatively young but dynamic university aspiring to become a global player in the provision of higher education, owned by the Anglican Church of Tanzania (ACT). SJUT is committed to a culture of quality, excellence and absolute integrity in the context of Biblical values. The University is seeking to recruit and bring onboard suitable individuals to provide effective leadership and contribute to the realization of the aspirations of the University. The Chief Mazengo campus is located at Kikuyu area in Dodoma, about 3.5km southwest of the town centre. For further information, please visit [www.sjut.ac.tz](http://www.sjut.ac.tz).

The University invites applications from suitably qualified candidates to fill the following positions:

<b>FACULTY OF COMMERCE AND BUSINESS STUDIES (FOCB)</b>	
<b>Job Title</b>	: <b>ASSISTANT LECTURER (6 Posts)</b>
<b>Reports to</b>	: Dean, Faculty of Commerce and Business Studies (FOCB)
<b>Duty Station</b>	: SJUT Chief Mazengo Campus – Dodoma
<b>Job Summary</b>	: With guidance of senior staff conduct teaching, research and public services such as consultancy.
<b>Assistant Lecturer (Accounting and Finance) – 3 Posts</b>	
<b>Qualifications</b>	: (i) Holder of a Master of Business Administration specialization in Accounting, or Accounting and Finance. A Bachelor of Business Administration specialization in Accounting, or a Bachelor degree in Accounting and Finance (BAF). Must have a minimum GPA of 3.5 on a 5-point scale in undergraduate degree and a minimum GPA of 4.0 on a 5-point scale for a Master's degree or equivalent.
<b>Assistant Lecturer (Health Services Management) – 3 Posts</b>	
<b>Qualifications</b>	: (ii) Holder of a Master of Health Services Management; Master of Science in Public Health; Master of Epidemiology and Biostatistics; Master of Science in Health Systems Management or related courses. A Bachelor of Health Services Management; Bachelor of Health Systems Management; or business related subjects. Must have a minimum GPA of 3.5 on a 5-point scale in undergraduate degree and a minimum GPA of 4.0 on a 5-point scale for a Master's degree.
<b>Job Title</b>	: <b>LECTURER (Human Resource Management) (1 Post) - Re-advertised</b>
<b>Reports to</b>	: Dean, Faculty of Commerce and Business Studies (FOCB)
<b>Duty Station</b>	: SJUT Chief Mazengo Campus – Dodoma

<b>Job Summary</b>	: Conduct teaching, research and public services such as consultancy.
<b>Qualifications</b>	: Holder of a PhD in Human Resource Management. A Master of Science or Master of Business Administration specialization in Human Resource Management (HRM). A Bachelor of Business Administration specialization in Human Resource Management (HRM). Must have a minimum GPA of 3.5 on a 5-point scale in undergraduate degree and a minimum GPA of 4.0 on a 5-point scale for a Master's degree or equivalent.
<b>Experience</b>	: Working experience in tertiary education institutions, will be an added advantage.
<b>Salary Scale</b>	: Staff salary rank according to SJUT Scheme of Service
<b>Tenure</b>	: Fixed term contract of four (4) years renewable on satisfactory performance.

<b>FACULTY OF NATURAL AND APPLIED SCIENCES (FaNAS)</b>	
<b>Job Title</b>	: <b>ASSISTANT LECTURER (1 Post)</b>
<b>Reports to</b>	: Dean, Faculty of Natural and Applied Sciences (FaNAS)
<b>Duty Station</b>	: SJUT Chief Mazengo Campus – Dodoma
<b>Job Summary</b>	: With guidance of senior staff conduct teaching, research and public services such as consultancy.
<b>Assistant Lecturer (Mathematics) (1 Post) Re-advertised</b>	
<b>Qualifications</b>	: Holder of a Master of Science in Mathematics. A Bachelor degree in Science with Education (specialization in Mathematics). Must have a minimum GPA of 3.5 on a 5-point scale in undergraduate degree and a minimum GPA of 4.0 on a 5-point scale for a Master's degree or equivalent.
<b>Salary Scale</b>	: Staff salary rank according to SJUT Scheme of Service.
<b>Tenure</b>	: Fixed term contract of four (4) years renewable on satisfactory performance.

<b>SCHOOL OF PHARMACY AND PHARMACEUTICAL SCIENCES (SOPH)</b>	
<b>Job Title</b>	: <b>TUTORIAL ASSISTANT (Pharmacy) (1 Post)</b>
<b>Reports to</b>	: Dean, School of Pharmacy and Pharmaceutical Sciences (SoPH)
<b>Duty Station</b>	: SJUT Chief Mazengo Campus – Dodoma
<b>Job Summary</b>	: With guidance of senior staff conduct teaching, research and public services such as consultancy.
<b>Qualifications</b>	: Holder of a Bachelor of Pharmacy. Must have a minimum GPA of 3.5 on a 5-point scale. Being registered with Pharmacy council will be added advantage
<b>Experience</b>	: Working experience in tertiary education institutions, will be an added advantage.

<b>ESTATES DEPARTMENT</b>	
<b>Job Title</b>	: <b>ESTATES OFFICER I (1 Post)</b>
<b>Reports to</b>	: Deputy Vice Chancellor (Planning, Finance and Administration)
<b>Duty Station</b>	: SJUT Chief Mazengo Campus – Dodoma
<b>Job Summary</b>	: Assisting the University with duties and responsibilities pertaining to estates development and management.
<b>Qualifications</b>	: Holder of a Bachelor degree in Environmental Engineering, Architecture, Building Economics, Civil Engineering, OR Land Management and Valuation. Preferably a Senior Estates Officer who has registered as a professional Engineer/Valuer with the relevant Board; Having extensive knowledge and experience of university systems, and; Management experience of higher learning institutions in coordinating resources pertaining to estates development.
<b>Main Duties and Responsibilities</b>	: A qualified candidate for this position shall possess skills and abilities to: <ul style="list-style-type: none"> <li>(i) Supervising maintenance and cleaning of campus grounds and drainage systems;</li> <li>(ii) Supervising work schedules and planning for security, plumbing and electrical activities;</li> <li>(iii) Preparing work schedules and budget for maintenance works;</li> <li>(iv) Participating in drawing-up short- and long-term programmes for the general improvement of the landscaping of the campus grounds and drainage systems;</li> <li>(v) Keeping and maintaining relevant equipment in good working order; and</li> <li>(vi) Performing any other duty and responsibility as may be assigned by one's reporting officer.</li> </ul>
<b>Salary Scale</b>	: Staff salary rank according to SJUT Scheme of Service.
<b>Tenure</b>	: Fixed term contract of four (4) years renewable on satisfactory performance.

<b>UNIVERSITY DISPENSARY</b>	
<b>Job Title</b>	: <b>NURSE II (1 Post)</b>
<b>Reports to</b>	: Doctor-in-Charge
<b>Duty Station</b>	: SJUT Chief Mazengo Campus – Dodoma
<b>Job Summary</b>	: Attending patients by setting-up plans for patient care, providing and coordinating patient care, educate patients and the public about various health conditions, and provide advice and emotional support to patients.
<b>Qualifications</b>	: Holder of a Form IV Certificate plus an Ordinary Diploma in Nurse/Midwife or Public Health Nurse Certificate. Must be registered.
<b>Experience</b>	: With a minimum of three (3) years working experience in a health centre or dispensary.
<b>Main Duties and Responsibilities</b>	: A qualified candidate for this position shall possess skills and abilities to maintain accurate, complete health care records and reports. Other

	key roles include administering medications to patients and monitoring them for side effects and reactions. The other duties shall be the following: (vii) Performing general nursing care of patients; (viii) Performing maternal and child care services; (ix) Administering drugs and treatment as prescribed by Medical Officers; (x) Providing health education on family planning, nutrition, vaccination, sanitation and child spacing; and (xi) Performing any other duty and responsibility as may be assigned by one's reporting officer.
<b>Salary Scale</b>	: Staff salary rank according to SJUT Scheme of Service.
<b>Tenure</b>	: Fixed term contract of four (4) years renewable on satisfactory performance.

**Mode of Application:** Complete application package that consists of application letter supported with detailed Curriculum Vitae (CV) with three referees and their contact details, certified relevant copies of certificates i.e. Degree/Diploma certificates, testimonials, academic transcripts plus secondary school certificates should be submitted not later than **Friday, 13<sup>th</sup> June, 2026** at 04:00 p.m. to:

Vice Chancellor,  
St John's University of Tanzania  
1 St John Road, 41111 North Kikuyu | P.O Box 47, Dodoma, Tanzania.  
**Tel:** 0677-086 095 **E-mail:** admin@sjut.ac.tz OR hr@sjut.ac.tz **Website:** www.sjut.ac.tz

**Please Note:**

- (i) "Testimonials", "Provisional Results", "Statement of Results", and FORM IV and FORM VI Results Slips will not be accepted.
- (ii) Applicants who have studied abroad, outside Tanzania, have to show evidence of recognition of their foreign awards by relevant authorities (TCU, NACTVET and NECTA).
- (iii) When you apply through email, please put the job title on the subject line and attach only **2 files**, one being application letter and curriculum vitae, and the second academic certificates.
- (iv) This advert can also be viewed in the SJUT website: [www.sjut.ac.tz](http://www.sjut.ac.tz)

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