



ST JOHN'S UNIVERSITY OF TANZANIA

EMPLOYMENT OPPORTUNITIES

St. John's University of Tanzania (SJUT) is a privately owned University by the Anglican Church of Tanzania (ACT). The University main campus is located in Kikuyu area in Dodoma, about 3.5km southwest of the town centre on the Mtera-Iringa highway. The University has centres: St Mark's Centre at Buguruni Malapa in Dar es Salaam, Kigoma/Ujiji Centre and DCT Msalato Centre on the Dodoma-Arusha highway about 8km from town and one site within Dodoma Town where the extension education programmes are based.

The University invites applications from suitably qualified candidates to fill the following position:

1. Job Title: LECTURER -PHYSICS (1 Post) – Specialized in Material Science, Atomic Physics or any other related area

- (a) **Reports to:** Dean, Faculty of Natural and Applied Sciences (FaNAS)
- (b) **Duty Station:** SJUT Main Campus, Mazengo – Dodoma
- (c) **Job Summary:** With guidance of senior staff conduct teaching, research and public services as consultancy.
- (d) **Qualification:** Holder of a Doctorate degree in Physics or in relevant field. Must have a GPA of 3.5 or above in undergraduate degree and a GPA of 4.0 or above in master degree.
- (e) **Experience:** With a minimum of three (3) years working experience in tertiary education institutions.
- (f) **Main Duties and Responsibilities:**
- (g) The Lecturer shall be responsible to the Dean, Faculty of Natural and Applied Sciences (FaNAS) for the efficient and effective preparing and delivering own teaching materials, problem solving and innovating skills, and recognizing those having difficulties, intervene and provide help and support. He/she shall specifically be responsible for teaching Physics. Other duties include:
 - (i) Develop curriculum and participate in its implementation;
 - (ii) Carry out lectures, conduct tutorials, seminars and practical for undergraduate students;
 - (iii) Conduct lectures and seminars for Postgraduate students;
 - (iv) Assess undergraduate and postgraduate students' coursework and academic progress;
 - (v) Invigilate students during examinations;
 - (vi) Set and mark assignments, tests and examinations and submit results on time;
 - (vii) Prepare manuals and case studies for training;
 - (viii) Participate in research projects, including multi disciplinary research projects;
 - (ix) Provide close supervision and guidance to undergraduate and postgraduate students;
 - (x) Participate in developing and managing various university activities;
 - (xi) Participate in writing Research Grant applications;
 - (xii) Participate in research, and publishing/dissemination of results;
 - (xiii) Participate in consultancy;
 - (xiv) Attend/organize workshops, conferences and symposia;
 - (xv) Participate in and facilitate continuing professional education and research seminars and faculty development activities to improve teaching and research skills;
 - (xvi) Supervise case presentation and participate in training other staff; and
 - (xvii) Perform any other duties that may be assigned by competent authority.
- (h) **Salary Scale:** Staff salary rank according to SJUT Scheme of Services
- (i) **Tenure:** Local permanent contract and pensionable.

2. Job Title: ASSISTANT LECTURER-PHYSICS (1 Post) – Specialized in Nuclear Physics, Material Science or any other related area

- (a) **Reports to:** Dean, Faculty of Natural and Applied Sciences (FaNAS)
- (b) **Duty Station:** SJUT Main Campus, Mazengo – Dodoma
- (c) **Job Summary:** With guidance of senior staff conduct teaching, research and public services as consultancy.
- (d) **Qualification:** Holder of a MSc. in Physics. Must have a GPA of 3.5 or above in undergraduate degree and a GPA of 4.0 or above in master degree.
- (e) **Experience:** With a minimum of three (3) years working experience in tertiary education institutions.
- (f) **Main Duties and Responsibilities:**
The Assistant Lecturer (Physics) shall be responsible to the Dean, Faculty of Natural and Applied Sciences (FaNAS) for the efficient and effective preparing and delivering own teaching materials, problem solving and innovating skills, and recognizing those having difficulties, intervene and provide help and support. He/she shall specifically be responsible, for:
- (i) Conducting lectures, seminars, tutorials and practicals for undergraduate programmes;
 - (ii) Assisting senior staff in practical, seminars and tutorials for postgraduate programmes as part of their learning and building capacities in various aspects of teaching, learning, research and public service;
 - (iii) Supervising special projects for undergraduate students;
 - (iv) Conducting and publishing research results;
 - (v) Assist in writing teaching manuals and compendia; and
 - (vi) Perform any other duties pertaining to teaching, research and consultancy as may be prescribed by the Vice Chancellor or competent authority.
- (g) **Salary Scale:** Staff salary rank according to SJUT Scheme of Services
- (h) **Tenure:** Local permanent contract and pensionable.

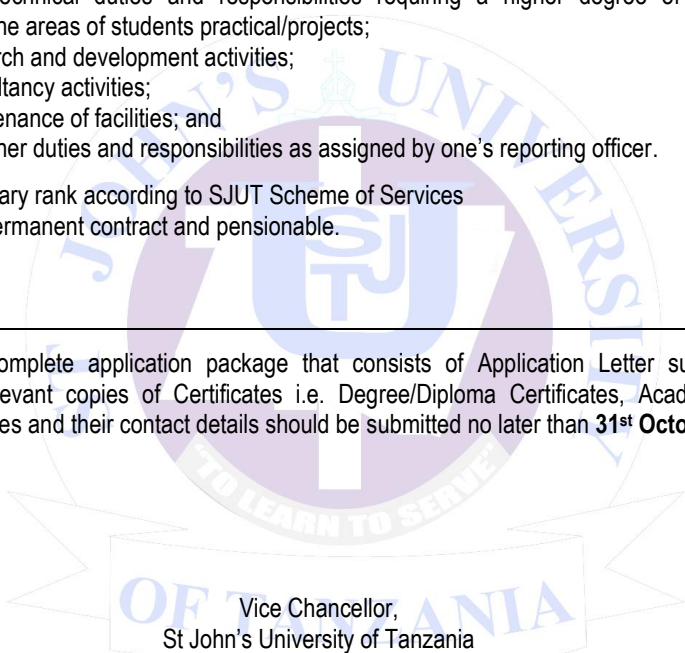
3. Job Title: ASSISTANT LECTURER- BIOLOGY (1 Post)

- (a) **Reports to:** Dean, Faculty of Natural and Applied Sciences (FaNAS)
- (b) **Duty Station:** SJUT Main Campus, Mazengo – Dodoma
- (c) **Job Summary:** With guidance of senior staff conduct teaching, research and public services as consultancy.
- (d) **Qualification:** Holder of a MSc. in Biology. Must have a GPA of 3.5 or above in undergraduate degree and a GPA of 4.0 or above in master degree.
- (e) **Experience:** With a minimum of three (3) years working experience in tertiary education institutions.
- (f) **Main Duties and Responsibilities:**
The Assistant Lecturer (Biology) shall be responsible to the Dean, Faculty of Natural and Applied Sciences (FaNAS) for the efficient and effective preparing and delivering own teaching materials, problem solving and innovating skills, and recognizing those having difficulties, intervene and provide help and support. He/she shall specifically be responsible, for:
- (vii) Conducting lectures, seminars, tutorials and practicals for undergraduate programmes;
 - (viii) Assisting senior staff in practical, seminars and tutorials for postgraduate programmes as part of their learning and building capacities in various aspects of teaching, learning, research and public service;
 - (ix) Supervising special projects for undergraduate students;
 - (x) Conducting and publishing research results;
 - (xi) Assist in writing teaching manuals and compendia; and
 - (xii) Perform any other duties pertaining to teaching, research and consultancy as may be prescribed by the Vice Chancellor or competent authority.
- (g) **Salary Scale:** Staff salary rank according to SJUT Scheme of Services
- (h) **Tenure:** Local permanent contract and pensionable.

4. Job Title: LABORATORY TECHNICIAN (PHYSICS) (1 Post) – Faculty of Natural and Applied Sciences (FaNAS)

- (a) **Reports to:** Dean, Faculty of Natural and Applied Sciences (FaNAS)
- (b) **Duty Station:** SJUT Main Campus, Mazengo – Dodoma
- (c) **Job Summary:** With guidance of senior staff conduct teaching, research and public services as consultancy.
- (d) **Qualification:** Holders of a Diploma or Higher Diploma or equivalent from a recognised institution with registration as Graduate Scientist or Technician Scientist – where applicable.
- (e) **Experience:** With a minimum of four (4) years working experience in tertiary education institutions.
- (f) **Main Duties and Responsibilities:**
The Laboratory Technician (Physics) shall be responsible to the Dean, Faculty of Natural and Applied Sciences (FaNAS) for the efficient and effective preparing and delivering own teaching materials, problem solving and innovating skills, and recognizing those having difficulties, intervene and provide help and support. He/she shall specifically be responsible, for:
- (i) Assists in all technical duties and responsibilities requiring a higher degree of planning and design competence in the areas of students practical/projects;
 - (ii) Assists in research and development activities;
 - (iii) Assists in consultancy activities;
 - (iv) Assists in maintenance of facilities; and
 - (xiii) Performs any other duties and responsibilities as assigned by one's reporting officer.
- (g) **Salary Scale:** Staff salary rank according to SJUT Scheme of Services
- (h) **Tenure:** Local permanent contract and pensionable.

Mode of Application: Complete application package that consists of Application Letter supported with detailed Curriculum Vitae (CV), relevant copies of Certificates i.e. Degree/Diploma Certificates, Academic Transcripts plus Secondary School Certificates and their contact details should be submitted no later than **31st October, 2017**.



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